

# City of Princeton

## BUILDING CODE FEE SCHEDULE

Effective Date: 2/1/2024

### State Surcharge Fees

**State Surcharge:** Schedule is based on the currently adopted State Surcharge Table – per MN Statute 326B.148 State Surcharge is applicable on all permits unless otherwise noted.

### Residential Fees

*(Definition of residential: **IRC-1 Single Family Dwelling:** Any building that contains one dwelling unit used, intended, or designed to be built, used, rented, leased, let, or hired out to be occupied, or occupied for living purposes. **IRC-2 Two-Family Dwelling:** Any building that contains two separate dwelling units with separation either horizontal or vertical on one lot used, intended, or designed to be built, used, rented, leased, let, or hired out to be occupied, or occupied for living purposes. **IRC-3 – Townhouse:** Definition: A single-family dwelling unit constructed in a group of two or more attached units in which each unit extends from the foundation to the roof and has open space on at least two sides of each unit. Each single-family dwelling unit shall be considered to be a separate building. Separate building service utilities shall be provided to each single-family dwelling unit when required by other chapters of the State Building Code. **IRC-4 Accessory Structure:** Definition: A structure not greater than 3000 ft<sup>2</sup> in floor area, and not over two stories in height, the use of which is customarily accessory to and incidental to that of the dwelling(s) and which is located on the same lot.*

### **For permits that are issued over the counter and have flat-rate fees**

#### **Maintenance Permit Fees:**

- Re-Roof: \$75.00 See handout for when building permit is required.
- Re-Side: \$75.00 See handout for when building permit is required.
- Re-Window: \$75.00 See handout for when building permit is required; Replacement of same size windows.
- Re-Door/Garage door: \$75.00 Replacement of same size doors.

#### **Plumbing Permit Fees:**

- New Fixtures (new construction): \$80.00 minimum and \$10.00 per fixture after 8 fixtures.
- Lawn Irrigation: \$75.00 (unless part of above)
- Fixture Maintenance/Replacement: \$75.00 (water heater, water softener, etc.)

#### **Mechanical Permit Fees:**

- New Appliances (new construction): \$37.50 each, minimum \$75.00 (includes changes from electric to gas)
- Gas Line (with mechanical permit): \$20.00 per gas line, \$40.00 minimum
- Gas Line Only Permit: \$75.00
- Appliance Replacement: \$75.00 (A/C or furnace replacement, ducting, venting, etc.)
- Fireplace Insert: \$75.00 (plus \$20.00 if gas line needed)
- Fireplace Masonry: Based on valuation and requires a permit. This is a Chimney in the MRC, typically wood burning fireplaces.

**All permits not listed above are valuation-based permits.**

### Commercial Fees

All Commercial permit applications, which include all buildings and structures not defined as Residential above, require plan review and permit fees based on valuation. This includes re-roof, re-side, re-window, re-door, and demolition.

- Building Permit minimum: \$100.00
- Plumbing Permit minimum: \$100.00
- Mechanical Permit minimum: \$100.00
- Gas Line minimum (unless included with other mechanical work): \$75.00
- Fire Sprinkler Systems require regular building permit; Fees are based on valuation.
- Fire Alarm Systems require regular building permit; Fees are based on valuation.
- Sprinkler Permit minimum: \$100.00
- Fire Alarm Permit minimum: \$100.00

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### Valuation-Based Fees

Fee Schedule Base: 1997 (modified)

Value up to (and including):		For the first:	Plus	For each additional:
\$3000.00	\$83.25			
\$25,000.00	\$83.25	\$3,000.00	\$14.00	\$1,000 or fraction thereof
\$50,000.00	\$391.25	\$25,000.00	\$10.10	\$1,000 or fraction thereof
\$100,000.00	\$643.75	\$50,000.00	\$7.00	\$1,000 or fraction thereof
\$500,000.00	\$993.75	\$100,000.00	\$5.60	\$1,000 or fraction thereof
\$1,000,000.00	\$3233.75	\$500,000.00	\$4.75	\$1,000 or fraction thereof
\$1,000,000.01 & up	\$5608.75	\$1,000,000.00	\$4.00	\$1,000 or fraction thereof

\*Pursuant to MN Rules Chapter 1300.0160 subpart 3, Building permit valuations shall be set by the Building Official. For determining the permit valuation, the Building Official will use the supplied valuation with a minimum value as calculated by the current Building Valuation Data Table, published each May by the Department of Labor and Industry and other data, as needed, for projects not otherwise specified.

### Building Permit Related Fees – (commercial and residential)

- **Plan Check/Document Evaluation Fee:** 65% of the Permit Fee for Residential and Commercial Projects
- **Master Plan:** When submittal documents for similar plans are approved, plan review fees shall not exceed 25 percent of the normal building permit fee established and charged for the same structure. Plan review fees for the original plan review are 65% of the permit fee.
- **Review of State Approved Plans:** 25% of the plan review required by the adopted fee schedule (for orientation to the plans)
- **Demolition Permit Fees:** Based on valuation. Demolition is the deconstruction of a building or structure.
- **Exterior Structures:**
  - Decks Based on valuation.
  - Retaining Wall (over 4' in height): Based on valuation.
  - Fence (over 7' in height): Based on valuation.
  - Sheds (over 200 sq. feet): Based on valuation.
  - Seasonal Swimming Pools: \$75.00  
(Seasonal residential swimming pools requiring permits (over 24" deep or 5000 gallons in capacity, installed entirely above grade) are allowed to be installed with a single application and approval provided that the same pool is installed in the same location each year. Once approved, the pool may be put up and taken down any number of times. A site plan is required to be approved as a part of the permit submittal, and it must be kept on site for review as needed.)
  - Permanent and In-ground Swimming Pools: Based on Valuation
- **Moved-in or prefabricated structures:**
  - **Pre-moved in single family dwelling:** \$175.00 plus travel time and mileage from municipality office (as calculated by Google maps) (excludes prefab buildings); Connection Fee \$275.00 (does not include foundation/interior remodel), Connection Fee, Plumbing \$75.00 and Mechanical \$75.00.
  - **Pre-moved in accessory structure:** \$125.00 plus travel time and mileage from municipality office (as calculated by Google maps); Connection Fee \$200.00 (does not include foundation/interior remodel), plus plumbing and mechanical connection fees (above) if appropriate.
- **Manufactured home installation:** \$275.00 (does not include foundation).
- **Site work for manufactured, prefab, or moved in home (foundation, basement, etc.):** Based on valuation.
- **Signs and billboards require both a zoning plan review and a building permit:** Based on valuation.

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**Other Inspections and Fees**

1.	Re-inspection fee: A re-inspection fee may be assessed for each inspection or re-inspection when the portion of work for which inspection is called is not complete or when corrections called for are not made. On valuation-based building permits, this fee is not to be interpreted as requiring re-inspection fees the first time a job is rejected for failure to comply with the requirements of the code, but as controlling the practice of calling for inspections before the job is ready for such inspection or re-inspection. Re-inspection fees shall also be assessed when 1) the address of the jobsite is not posted, 2) the inspection record card is not posted or provided at the worksite, 3) the approved plans are not readily available for the inspector, 4) full access to the site is not provided for the inspector, 5) the inspector is not met by the responsible individual (no show), 6) on residential (IRC) maintenance permits where corrections are required to be inspected, and 7) deviations from the approved plans occur without prior building official approval. Re-inspection fees are due on or before the re-inspection. Payment made payable to the Municipality.	\$60.00
2.	Inspections outside of normal business hours (will include travel time both ways (2 hour minimum).	\$95.00/hr.
3.	Inspections for which no fee is indicated, Miscellaneous and special services (1/2 hour minimum).	\$95.00/hr.
4.	Additional plan review required by changes, additions, or revisions to approved plans (1/2 hour minimum).	\$95.00/hr.
5.	Special Investigation fee (work started without obtaining a permit) – this fee is in addition to the permit fee and is due whether a permit is issued or not.	100% of permit fee
6.	Copy charge (black/white 8 1/2 x 11 and 8 1/2 x 14).	\$.25
7.	Copy charge (black/white 11 x 17).	\$.50
8.	Copy charge (color 8 1/2 x 11 and 8 1/2 x 14).	\$1.00
9.	Copy charge (color 11 x 17).	\$2.00
10.	Print or copy charge (large plan sheet).	\$4.00
11.	Duplicate permit card fee – short card (8 1/2 x 7).	\$25.00
12.	Duplicate permit card fee – long card (8 1/2 x 14).	\$35.00
13.	License Look-Up (contractor license verification).	\$5.00
14.	Lead Certification verification (for eligible construction).	\$5.00
15.	Permit renewal within 6 mos. of expiration (no plan changes, no code changes, new permit number).	1/2 the original permit fee
16.	Change of Use with no other permits issued.	\$100.00
17.	Pre-Final inspection (new home or structure).	\$75.00
18.	Permits are valid until work is completed or the permit has expired (after 180 days of inactivity). Extensions, approved by the building official, adjust the expiration date, and no fees are associated with approved extensions.	
19.	Refunds:	
	Plan review (if plan review has not started)	100%
	Plan review (if plan review has started)	0%
	Permit fee (if work not started) within 6 months of permit issuance by City.	60%
	Non-valuation-based Permits	0%

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